

Return to:

**CLASSIFIED PERSONNEL OFFICE
BEAR VALLEY UNIFIED SCHOOL DISTRICT
P.O. Box 1529, Big Bear Lake, California 92315
(909) 866-4631**



NAME: _____
First Middle Initial Last Date

RESIDENCE ADDRESS: _____
Street City State Zip Code

MAILING ADDRESS: _____
Street City State Zip Code

TELEPHONE: () _____ **SOCIAL SECURITY NUMBER:** _____
Area Code Number (optional)

PRESENT POSITION HELD: _____

POSITION(S) DESIRED: _____

PERSONAL:

- Are you able to perform the job functions of this position as contained in the job description, with or without reasonable accommodations? Yes No
- If you need reasonable accommodations, please attach a sheet stating how you would perform the tasks, and with what accommodation(s)?
- Date of last T.B. Test: _____ Result: _____
- Have you ever been convicted of a felony or a misdemeanor? Do not include any misdemeanor marijuana conviction more than two years old. A conviction will not constitute an automatic bar from employment. Yes No

EDUCATION:

SCHOOL	NAME & ADDRESS	DATES ATTENDED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
Elementary School				
High School				
Trade/ Commercial				
College/ University				
Other Specialized Training				

List any special skills: _____

If you are applying for a clerical or instructional aide position, please answer the following:

Do you type? Yes No
 Number of words per minute _____

Do you take dictation (or equivalent)? Yes No
 Number of words per minute _____

FOR DISTRICT USE ONLY FINGERPRINT RESULTS	
DATE RECEIVED:	BY:
_____	_____

*Bear Valley Unified School District is an Equal Opportunity Employer.
We thank you for considering Bear Valley Unified School District as your potential employer.*

If there is any other additional information, training or experience you feel should be included, use this space:

I hereby affirm that all of the statements made in this application and personal history report are true and complete to the best of my knowledge and belief and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal. All offers of employment are contingent upon the successful completion of physical exam and drug screening results.

Signature of Applicant

This application will be destroyed after a period of one year has elapsed. Please feel free to reactivate this application if you are still interested in employment in the Bear Valley Unified School District next year.

The following documents must be filed in the District Office prior to the first day of employment:

1. Military Discharge
2. Chest X-Ray
3. Oath of Allegiance
4. Retirement Number
5. Withholding Certificate
6. Payroll Deduction Forms
7. Insurance Forms

PLEASE TURN TO THE BACK PAGE AND LIST YOUR REFERENCES

REFERENCES: It is necessary for us to have the names and telephone numbers of at least three references who are acquainted with your working ability.

NAME	ADDRESS	TELEPHONE	OCCUPATION	LENGTH OF ACQUAINTANCE

DISTRICT USE ONLY (Please do not write in the section below.)